

PARTICULARS OF ORGANIZATION, FUNCTIONS AND DUTIES

The Society of the Centre for DNA Fingerprinting and Diagnostics (CDFD), is registered on 26th March, 1996 under the Andhra Pradesh (Telangana areas) Public Societies Registration Act, 1300 Fasli (Act 1 of 1350F). CDFD is an autonomous institution supported by Department of Biotechnology (DBT), Ministry of Science and Technology, Govt. of India and is engaged in providing service and carrying out basic and applied research.

OBJECTIVES OF CDFD

- To carry out scientific research pertaining to DNA profiling and related analysis in civil cases like paternity disputes, immigration, and exchange of newborns in hospitals, for various agencies including private parties, on appropriate payment;
- To provide DNA fingerprinting and related analysis to crime investigation agencies;
- To assist police personnel, forensic scientists, lawyers and the judiciary in understanding the evidential value of the DNA profile analysis and related techniques in crime investigation and family matters;
- To establish DNA diagnostic methods for detecting genetic disorders and to develop probes for such detections;
- To use DNA fingerprinting technique for the authentication of plants and animal cell materials, cell lines and develop new probes where necessary for such purposes;
- To provide training in DNA fingerprinting techniques;
- To undertake basic, applied and developmental R&D work;
- To provide consultancy services to medical institutions, public health agencies and industry in the country;
- To collaborate with foreign research institutions and laboratories and other international organisations in fields relevant to the objectives of the Centre;
- To establish affiliation with recognised universities and institutions of higher learning for the purpose of enabling research scholars to register for post-graduate degrees;

- To receive grants, donations and contributions in cash or in other forms from the Government of India, State Governments, Charitable Institutions/Trusts, individuals and industry within the country;
- To receive, with the prior approval of the Central Government, monetary assistance from foreign sources including international organisations for training programmes, scientific research and other activities;
- To acquire by gift, purchase, exchange, lease, hire or otherwise howsoever, any property movable/or immovable or to construct, improve, alter, demolish or repair buildings and structures as may be necessary or convenient for carrying on the activities of the CENTRE;
- For the purpose of the CENTRE, to draw and accept, make and endorse, discount and negotiate Government of India and other Promissory Notes, Bills of Exchange, Cheques or other Negotiable Instruments;
- For investing the funds of or money entrusted to the CENTRE, to open such securities or in such manner as may from time to time be determined by the Governing Council and to sell or transpose such investment;
- To do all such other lawful acts as may be necessary, incidental or conducive to the attainment of all or any of the above objectives;
- To institute Professorships, other faculty positions, fellowships including visiting fellowships, research and cadre positions, scholarships, etc., for realising the objectives of the CENTRE;
- To establish, maintain and manage laboratories, workshops, stores, library, office and other facilities for scientific and technological work of the CENTRE;
- To acquire or transfer technical know-how from/to entrepreneurs and industries;
and
- To register patents, designs and technical know-how that may be developed by the Centre and transfer any portions of such patents/designs/technical know-how in the interest of the Centre.

FUNCTIONS AND POWERS OF THE GOVERNING COUNCIL

The Governing Council shall generally carry out and pursue the objectives of the Society, as set forth in the Memorandum of its Association. The management of all the affairs and funds of the Society shall, for this purpose, vest in the Governing Council.

The Governing Council shall exercise all the powers of the Society, subject, nevertheless, to such limitations as the Government of India may from time to time, impose in respect of the expenditure from the funds of the Society and of grants made by the Government of India.

In particular and without prejudice to the generality of the foregoing provisions, the Governing Council shall have the power, subject to the provisions of these rules and the bye-laws to:

- consider the annual and supplementary budgets placed before it by the Director from time to time, and pass them with such modifications as the Governing Council may think fit;
- create and abolish posts;
- appoint various scientific, technical, administrative and other officers and staff of the Society, fix their remuneration and define their duties and terms of employment;
- enter into arrangements with the Government of India and with the State Government and other public or private organizations or individuals within the country for securing and accepting grants-in-aid, endowments, donations or gifts to the Society, on mutually agreed terms and conditions; provided that such terms and conditions, if any, shall not be contrary to, inconsistent or in conflict with the objectives of the Society; provided, for any such arrangement with foreign and/or international agencies or organizations the prior approval of the Government of India shall be obtained.
- take over, acquire by purchase, gifts, exchange, lease or hire or otherwise from Government of India, the State Governments and other public or private bodies or individuals, institutions, libraries, laboratories, immovable properties, endowments or other funds together with any attendant obligations and engagements not inconsistent with, the objectives of the Society; provided for any such activity involving a foreign and/or international agency or organisation, the prior approval of the Government of India shall be obtained.

- appoint Committees and Sub-Committees for such purposes and with such powers and for such periods and on such terms as it may deem fit, and dissolve any of them;
- delegate such administrative and financial powers as it may think proper to the Chairman, the Director, and such other officers of the Society as may be considered necessary; and
- to frame, amend or repeal bye-laws, for the administration and management of the affairs of the Society and in particular to provide for the following matters;-
 - preparation and sanction of budget estimates, sanctioning of expenditure, entering into and execution of contracts, investment of the funds of the Society, sale or alteration of such investments and maintenance of accounts and their audit;
 - procedure for recruitment of officers and establishment in the service of the Society;
 - terms and tenures of appointments/emoluments, allowances, rules of discipline and other conditions of service of the establishments of the Society;
 - terms and conditions governing the grant of scholarships, fellowships and grants-in-aid for research schemes and projects not inconsistent with the objectives of the Society.
 - such other matters as may be necessary for the administration of the affairs and funds of the Society.
 - Till such time bye-Laws are framed by the Governing Body and approved by the Government, the Centre may follow Government of India rules mutatis-mutandis.

THE FINANCE COMMITTEE & THE SCIENTIFIC ADVISORY COMMITTEE

The administrative, technical and financial management of the CENTRE would vest in the Governing Council. The Governing Council would conduct periodical review and monitoring of the activities and take remedial measures as deemed fit to meet the aims and objectives of the Centre. The Governing Council would nominate the Finance Committee and the Scientific Advisory Committee.

The Chairman of the Finance Committee shall be nominated by the Governing Council.

The Finance Committee will consider important financial matters and make its recommendations to the Governing Council. It should meet at least twice a year.

The Scientific Advisory Committee shall evolve the scientific and technical programmes of the CENTRE, review them periodically and shall take further course of action as would be deemed fit for furthering scientific and technological research of the Centre. The recommendations of the Committee would be submitted to the Governing Council for approval. It