TENDER DOCUMENT

FOR

Dismantling, Shifting of Exiting Aluminium Partition and Re-fixing Al partition and providing Toughened Glass at 4th floor of CDFD Laboratory Building, Uppal, Hyderabad – 500 039.

TENDER NOTICE NO. BRIC-CDFD/CIVIL-ENGG/WORKS/2026-27/18

BRIC-CENTRE FOR DNA FINGERPRINTING AND DIAGNOSTICS (CDFD)
Inner Ring Road, Uppal, Hyderabad - 500 039.
Telangana, India

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NOTICE INVITING TENDER (NIT)

TENDER NOTICE NO: BRIC-CDFD/CIVIL-ENGG/WORKS/2026-27/18 dt 17-09-2026

Sealed Item Rate Tender is invited in Two Bid system on behalf of the Director, CDFD from the working contractors of CPWD, Railways, MES, State PWD, State R & B, Central / State Government / Autonomous bodies in respect of the work as detailed below up to 15:00 Hours on 08-10-2026.

1. **Name of Work:** "Dismantling, Shifting of Exiting Aluminium Partition and Re-fixing Aluminium partition and providing Toughened Glass at 4th floor of CDFD Laboratory Building".

2. **Scope of Work:**

   i) Dismantling and Shifting of Aluminium Partition.
   ii) Re-fixing of Aluminium partitions.
   iii) Providing new Toughened Glass.
   iv) Fixing False Ceiling
   v) Providing and fixing of Wooden Venetian Blinds

3. Details of Tender:

Tender Cost	₹500/-
Estimated cost of work	₹3,86,246/-
Earnest Money Deposit	₹7,700/-
Time for Completion of work	30 working days

Tender Cost and EMD to be submitted in the form of Demand Draft only drawn from any nationalized bank favoring "Centre for DNA Fingerprinting and Diagnostics" payable at Hyderabad.

4. Tender document is not transferable.

5. Tenders shall be opened in presence of tenders who may present at 11:30 hrs. on the last date for submission of tender at CDFD, Laboratory Campus, Inner Ring Road, Uppal, Hyderabad.

6. The site of the work is located at CDFD Laboratory Complex, Inner Ring Road, Opp. to Metro rail pillar no.846, Uppal, Hyderabad – 500 039.

7. Tender Validity shall be 60 days from the last date of submission of tender.

8. All Tender documents attached with this tender enquiry are sacrosanct for considering any offer as complete offer.

Instructions to Bidders (ITB)

1. Before filling in the tender, the tenderer will have to check up all the tender documents and will have to get immediate clarifications from the CDFD on any point that he feels is vague or uncertain. No claim/damages or compensation will be entertained on this account.

2. The Technical Bid shall contain the following:

   i) Duly signed Technical Tender Document Comprising NIT, ITB, Letter of submitting the tender, Special conditions of contract, Drawings and Approved make's list.
   ii) Tender Cost and EMD in the form of demand draft. iii) Documentary evidence for Eligibility as per eligibility criteria. iv) Other Information / documents as indicated in NIT.
   v) Any other information, tenderer may like to submit reflecting their credentials.

3. The price schedule shall contain the duly filled in price schedule.

   Tenderer shall quote rates both in figures and words. He shall also work out the amount for each item of work and write in both figures and words. On check, if there is any difference between the rates quoted by the tenderers in the words and figures are in the amount worked out by them / him, the following procedure shall be followed.

   a) When there is a difference between the rates in figures and the words, the rates which correspond to the amounts worked out by the tenderer shall be taken as correct.
   b) When the amount of an item is not worked out by the tenderer or it doesn't correspond with the rate written either in figure or in words, the rate quoted by tenderer shall be taken as correct.
   c) When the rates quoted by the tenders in figures and in words tally but the amount are not worked out correctly. The rates quoted by the tenderer shall be taken as correct and not the amount.
   d) Except writing the rates and amount, the tenderer should not write any conditions or make any changes, additions, alterations and any modifications in the printed form of tender. Tenderers who are desirous to offer rebate, the same should be brought out separately in the covering letter and submit along with the tender.

4. **Eligibility Criteria:** The bidder shall meet the following eligibility criteria and submit the documentary evidence in the Technical Bid. The bid received without documentary evidence shall summarily be rejected.

   i) Tenderer should have valid registration with CPWD/Railways/MES/State PWD/State R&B, Central / State Government / Autonomous bodies and submit the copies of the same.
   ii) Copies of attested IT returns submission for the last three financial years.
   iii) **Work Experience**: The tenderer should have satisfactorily completed in the last seven years in his own / firm name at least one similar nature of work cost not less than of **₹3.04 Lakhs** or two similar works of each cost not less than **₹2.28 Lakhs** or three similar works costing not less than **₹1.52 lakhs.** Similar nature of work means Interior Works including of Aluminium Fabrication work in partitions/cabins/doors. iv) Certificate of Registration for Goods and Services Tax (GST).

   The tenderer should submit the details of such completed works, in support of having completed these works, the tenderer should submit copies of the completion certificates from the owner companies indicating the name of work, the description of work done by the tenderer, value of contract executed by the bidder, date of start, date of completion (contractual and actual), value of material supplied by the client.

4. Earnest Money Deposit (EMD):
   i) The EMD mentioned against the above work shall be furnished in the form of Demand Draft in favour of "Centre for DNA Fingerprinting and Diagnostics" payable at Hyderabad from any Nationalized Bank. The EMD of unsuccessful Tenderer shall be returned after evaluation of Tender.
   ii) Tenders received without EMD will not be considered.
   iii) The firms registered with NSIC / MSME, if any, are exempted from payment of EMD and Tender Cost subject to submission of valid documentary proof.
   iv) The EMD amount will be forfeited if the successful tenderer fails to sign/execute the formal agreement / LOA within one week from the date of such intimation or fails to commence the work as per the work order.
   v) The EMD of successful Tenderer shall be returned after receiving the Performance Guarantee.

5. **Defects Liability Period:** Six (6) months from the date of completion of work.

6. **Compensation for delay in execution:** The contractor shall pay as compensation an amount of equivalent to 1% (one percent) per week on the total value of unfinished / uncompleted work, subject to a maximum 5% of the tendered value of work, as compensation / penalty amount to the CDFD.

7. **Performance Guarantee and Security Deposit:** The successful tenderer has to submit performance guarantee for an amount of 5% of his / their tendered amount in the form of DD. This Performance Guarantee / Security Deposit will be returned to the contractor after satisfactory completion of the Defects Liability Period, providing the work has been carried out in accordance with agreement provision and the same is not forfeited for any reason.

8. CDFD does not bind itself to accept the lowest or any other tender and reserves the authority to reject any or all tenders without assigning any reason. All the tenders, in which any of the prescribed conditions are not fulfilled or incomplete, in any respect, are liable to be rejected.

9. This Tender Enquiry Form shall form the part of the Contract Document.

10. The Director, CDFD reserves the right to postpone the tender issue date, submission / opening date and to accept or reject any or all tenders without assigning any reasons.

11. Tender completed in all respects shall be submitted as per the instructions given in the General Conditions forming part of the tender document.

12. The successful tenderer on the acceptance of his tender by CDFD shall within one week from the stipulated date of start of the work sign the formal contract.

13. The tenderer shall sign all the pages of the tender documents and other documents submitted by him along with the tender.

14. Validity of Tender shall be 60 days from the last date for submission of Tender.

15. The tenderer should ensure that amounts quoted should appear only in the price schedule document and nowhere else, otherwise, the tender is liable to be rejected.

16. Director, CDFD reserves the right of accepting the whole or part of any tender and tenderer shall be bound to perform the same at the rate or amount quoted.

17. The successful tenderer shall be issued Letter of Intent for award of work. Acceptance of this letter shall be a binding of contract along with the contractors bid.

18. Diagrams, if any shown in the document are indicative.

19. The General conditions of contract of CPWD (GCC 2023) with all amendments shall be applicable and form part of agreement.

20. All works shall be executed confirming to CPWD specifications 2019.

21. The rates shall be quoted inclusive of all taxes except GST and GST rate shall be quoted separately in the price bid for complete item work as such noting extra shall be payable. Necessary Income tax shall be deducted as per rules in force.

22. Time is essence of the contract. In order to complete the work within the schedule time the tenderer is required to submit a detailed programme chart for various activities.

23. Tenderers are advised to visit the site before quoting for better appreciation. For site visit please contact Incharge – Civil Engineering, Inner Ring Road, Uppal, Hyderabad - 500 039.

24. Income Tax and Goods and Services Tax (GST): Income tax shall be deducted at source as applicable by CDFD from the contractor's interim and final bill payments as required by law. GST shall be paid extra as per the applicable rule.

25. Water and Power Supply: One water point and electrical point power will be made available by CDFD to the contractor for the work. The contractor should make own arrangement for extending upto work area.

26. Method of submission of Tender:

    The tender has to be submitted in three cover system as follows:

    a) First Sealed cover shall contain the EMD and the Technical Bid, and super-scribed as "Dismantling, Shifting of Exiting Aluminium Partition and Re-fixing Aluminium partition and providing Toughened Glass at 4th floor of CDFD Laboratory Building."

    b) Second Sealed cover shall contain the duly filled and signed Price Bid and super-scribed as "Price Bid for "Dismantling, Shifting of Exiting Aluminium Partition and Refixing Aluminium partition and providing Toughened Glass at 4th floor of CDFD Laboratory Building."

    c) Third Sealed cover shall contain both indicated at (a) and (b) above and duly superscribed "Dismantling, Shifting of Exiting Aluminium Partition and Re-fixing Aluminium partition and providing Toughened Glass at 4th floor of CDFD Laboratory Building."

    d) Sealed cover have to be addressed to The Director, CDFD, Inner Ring Road, Uppal, Hyderabad – 500 039. The sealed tender at any cost should not be handed over to any person.

    e) Sealed tenders are to be deposited in the Box kept for the purpose in the Civil Engineering Section, Inner Ring Road, Uppal, Hyderabad - 500 039.

FORWARDING LETTER

To

The Director, CDFD, Inner Ring
Road Uppal, Hyderabad – 500
039.
(Hereinafter referred to as the Centre)

Dear Sir,

We, the undersigned, declare that

(a) We have examined and have no reservations to the Tender Document including Corrigendum, if any.

(b) We offer to execute the work in conformity with the tender document and in accordance with the specifications and Price Bid.

(c) Our Bid shall be valid for from the date fixed for the tender submission deadline, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

(d) If our bid is accepted, we commit to obtain a performance security for due performance of the contract.

(e) We understand that this bid together with your written acceptance thereof included in your notification of award / letter of intent, shall constitute a binding contract between us.

(f) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

Yours faithfully,

Contractor's Signature

Name:

Date:

Rubber Stamp:

COMPLIANCE TO LABOUR LAWS & APPRENTICE ACT

The contractor shall comply with all the provisions of the Minimum Wages Act, 1948, Contract Labour (Regulation and Abolition) Act, 1970, and rules and orders framed there under and other Labour laws affecting contract Labour and Apprentice Act, 1961 and the rules and orders framed there under that may be in force or brought into force from time to time. Contractor shall obtain a valid license under Contract Labour (R&A) Act 1970 and Contract Labour (R&A) Central Rules 1971 before commencing work and which should be valid till the completion.

Contractor's Signature

Name:

Date:

Rubber Stamp:

PROFORMA FOR SUBMISSION OF PAST CONTRACTUAL PERFORMANCE

This is to certify that we M/s..... Submitting this offer.

a) Have not made any misleading or false representation in the forms statements and attachments in proof of the qualification requirements.

b) Do not have records of poor performance such as abandoning the work not properly completing the contract inordinate delays in completion litigation history or financial failure etc.

c) Business has never been banned with us by a Central / State Govt. Department / Public Sector Undertakings of Enterprises of Central / State Govt.

d) Have submitted all the supporting documents and furnished the relevant details as per the prescribed format.

Contractor's Signature

Name:

Date:

Rubber Stamp:

General Check-List of Guidance for submission of Bid / Tender

Name of the work: "Dismantling, Shifting of Exiting Aluminium Partition and Re-fixing Aluminium partition and providing Toughened Glass at 4th floor of CDFD Laboratory Building."

Tenderers/Bidders are requested to duly fill-in this General Check-list and shall be submitted along with the Technical Bid of the tender and also ensure that all details / documents have been furnished as called for in this tender.

S.No.	Particulars	Indicate (Yes / No)	Enclosure No(s).
1.	Tender submission form (forwarding letter)		
2.	Tender cost in the form of DD		
3.	Earnest Money Deposit (EMD)		
4.	Copies of Contractor Registration Certificate with Government Organizations, etc.		
5.	IT returns submission details		
6.	Work experience certificates		
7	Copy of GST Registration Certificate		

Signature of Contractor/Bidder:

Name:

Contact No.

E.mail ID

BRIC-CENTRE FOR DNA FINGERPRINTING AND DIAGNOSTICS
(An autonomous institute of the Dept. of Biotechnology, Ministry of Science & Technology, Govt. of India.)
Inner Ring Road, Uppal, Hyderabad – 500039, India.

PRICE BID

Name of Work: Dismantling, Shifting of Exiting Aluminium Partition and Re-fixing Aluminium partition and providing Toughened Glass at 4th floor of CDFD Laboratory Building

S.No	Description	Unit	Qty	Rate	Amount (Rs.)
1.	Dismantling and removing the existing aluminium partition of size 18.00 m × 2.70 m, including aluminium frames, glazing/panels, fittings and fixtures, carefully dismantled without damaging the adjoining structure, stacking the serviceable materials as directed by the Engineer-in-Charge, and disposing of unserviceable materials and debris within the municipal dumping area, complete work as directed by the Engineer-inCharge. The additional support may be give roof and False ceiling.	Sqm	90		
2.	Re-fixing of the existing aluminium partition, including realignment, positioning, and fixing in the required location using necessary aluminium cleats, brackets, anchor fasteners, screws, bolts, nuts, rivets, neoprene/rubber gaskets, sealant, packing, and all other incidental materials complete, maintaining proper line, level and plumb, including making good the disturbed surfaces, complete as directed by the Engineer-in-Charge.	Sqm	60		
3.	Providing and fixing 12 mm thick frameless toughened glass door shutter of approved brand and manufacture, including providing and fixing top & bottom pivot & double acting hydraulic floor spring type fixing arrangement and making necessary holes etc. for fixing required door fittings, all complete as per direction of Engineer-in-charge work including fixing Edge beading to control the AC	Sqm	10.0		
4.	Providing and fixing 12 mm thick clear toughened glass partition of approved make, conforming to relevant IS specifications, including supplying and fixing top and bottom aluminium 'U' channels/beadings of suitable size and thickness with necessary screws, fasteners, anchor bolts, neoprene/rubber packing, setting blocks, silicone sealant, and all necessary hardware. The work shall include cutting, drilling holes/notches in the glass wherever required, edge polishing, lifting and fixing at all levels up to five floors, complete in all directions of the Engineer-in-Charge.	Sqm	12.0		

S.No	Description	Unit	Qty	Rate	Amount (Rs.)
5.	Providing and fixing aluminium work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/ appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/ neoprene gasket etc. Aluminium sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing / panelling, C.P. brass / stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge.	Kgs	30.0		
6	Providing and fixing double action hydraulic floor spring of approved brand and manufacture conforming to IS : 6315, having brand logo embossed on the body / plate with double spring mechanism and door weight upto 60 kg, for doors, including cost of cutting floors, embedding in floors as required and making good the same matching to the existing floor finishing and cover plates with brass pivot and single piece M.S. sheet outer box with slide plate etc. complete as per the direction of Engineer in-charge. With stainless steel cover plate minimum 1.25 mm thickness Make : Godrej D-60	Each	06		
7	Providing and fixing approved make stainless steel 'H' type handle (minimum 300 mm long) on both sides of toughened glass door, complete with all necessary screws and fittings, , including cutting/drilling of glass wherever required, complete in all respects as per the manufacturer's specifications, as directed by the Engineer-in-Charge.	Set	4		
8	Providing and fixing approved make heavy-duty bottom lock set for 12 mm thick frameless toughened glass door, including all necessary accessories, strike plates, screws, fittings, cutting/drilling of glass wherever required, testing, commissioning and making the lock fully functional, complete in all respects as per the manufacturer's specifications, CPWD Specifications and as directed by the Engineer-in-Charge.	Set	4		
9	Providing labour for fixing G.I. grid false ceiling complete, using ceiling materials such as main runners, cross runners, wall angles, and ceiling tiles supplied by CDFD, including alignment, levelling, cutting, fitting around services, and all incidental operations required to complete the work, as directed by the Engineer-in-Charge. Approx. Size is 15ftx6ft.	Ls	1		

S.No	Description	Unit	Qty	Rate	Amount (Rs.)
10	Repair the false ceiling caused in dismantling / shifting the partition and providing addition supports and other related work. (Ceiling tiles will be provided by CDFD)	Ls	1		
11	Providing and fixing wooden Venetian blinds with 35mm slat width paired with matching ladder tapes to ensure balanced light blocks, head rails for support, manual operation mechanism for tilt and lift, able to stop at any height, approved shade with mat or polyurethane UV coatings with coordinated bottom rails and valances hiding all mounting brackets, complete in all respects.	Sft	540		
12	Providing and fixing heavy duty two directional sliding Wheels set (pack of two) suitable for G-track (G Channel) and for doors weighing upto 80kgs sliding door with top hanging model.	Nos	1		
				Total:	
				Add GST@18%:	
				Total amount:	
Amount in words (Rupees .....)					

Terms & Conditions:

1) The tenderer should enclose copy of PAN No. and GST allotment Number along with the Technical Bid.
2) Time for completion of work is 30 working days from the date of acceptance of letter of award.
3) Quantities mentioned above are approximate.
4) The quoted price shall be all-inclusive, covering all loading, unloading, lifting, transporting, and delivery to the designated floor. No additional charges will be accepted for payment
5) Running bill or Final bill Payment will be made after successful completion of work and based on actual measurements of the work executed.
6) Price Bid shall be submitted in second sealed cover as per the ITB.

Declaration:

I hereby declare that I had gone through the Terms and Conditions of the Tender thoroughly and quoted the above Rates.

Date :	
Place :	**Signature of the Tenderer with Stamp**