



डी एन ए फिंगरप्रिंटिंग एवं निदान केन्द्र

(जैव प्रौद्योगिकी विभाग, विज्ञान एवं प्रौद्योगिकी मंत्रालय, भारत सरकार का स्वायत्त संस्थान)

CENTRE FOR DNA FINGERPRINTING AND DIAGNOSTICS

(An autonomous institute of the Dept. of Biotechnology, Ministry of Science & Technology, Govt. of India)

इनर रिंग रोड, उप्पल, हैदराबाद - 500039, तेलंगाना, भारत

Inner Ring Road, Uppal, Hyderabad - 500039, Telangana, India

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वेबसाइट / Website : <http://www.cdfd.org.in>

ADVERTISEMENT NO. 01/2024

RECRUITMENT OF PART TIME PSYCHOLOGIST/COUNSELLOR

The Centre for DNA Fingerprinting and Diagnostics (CDFD), Hyderabad is a premier autonomous R & D Institute funded by the Department of Biotechnology, Ministry of Science and Technology, Government of India, that has been established to provide services and to undertake R & D in DNA Fingerprinting, DNA Diagnostics and other areas of modern biology.

CDFD wishes to fill up a Psychologist / Counsellor post **purely on temporary basis** whose tenure is initially for 12 months and likely to be extended further on need basis.

Post Name: Psychologist / Counsellor (part-time) – 01 post

Once a week full day or twice a week half day.

Consultancy fee: Rs.30,000/- per month

Age: Not more than 64 years as on the closing date of application.

Essential Qualifications: (i) MA / M.Sc in Psychology **OR** M.Phil in Psychology **OR** Ph.D in any branch of Psychology

Essential Experience: At least four (4) years of post MA / M.Sc / M.Phil / Ph.D experience as a practicing Psychologist and/or experience in providing counselling.

Desirable Qualifications / Experience:

- (i) M.Phil or Ph.D in 'clinical' or 'organizational' branches of Psychology
- (ii) A valid Rehabilitation Council of India (RCI) License
- (iii) More than four years of experience as a Clinical Psychologist / Counsellor in an organizational setting.
- (iv) Experience in providing group sessions / group seminars for employees of any organization.

Job Requirements / Responsibility:

- (a) Interact with and provide counselling services to students and research / non-research staff of the Institute through one-on-one sessions.
- (b) Maintenance of register and confidential records of the students and staff who visit for counselling.
- (c) The Psychologist/Counsellor is expected to attend to any emergency requirements on any other days and after office hours at no extra cost and provide full cooperation / services during such emergencies.

Other Terms & Conditions:

1. **Period of engagement** : The engagement shall be initially for a period of 12 months which may be extended/curtailed depending upon the performance of the Consultant or functional requirement of the Centre with the approval of the Competent Authority.
2. **Selection Procedure** : The engagement will be purely on short term contract basis. Application received in response to this advertisement will be shortlisted on the basis of experience and qualification of the applicants. Consultant will be selected from shortlisted candidates. The Competent Authority reserves the right to reject an application without mentioning any reason.
3. **Remuneration** : Apart from consolidated remuneration, no perquisites such as HRA, DA, residential accommodation etc. will be provided.
4. **Tax deduction at Source** : The Income tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment for which the office will issue TDS certificate.
5. **Conflict of interest** : The Consultant appointed by this office, shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of this office.
6. **Termination of service**: The engagement may be terminated at any time by the Centre without assigning any reason by giving an advance notice of 30 days from either side.
7. In the event, if the consultant is found unfit on any account or if he/she is found guilty of any misconduct, his/her services will be terminated immediately without any notice.

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The eligible candidates are advised to fill in the attached application format and forward the same along with the following documents in PDF format to : cdfd-admin@cdfd.org.in.

- (i) Identity proof
- (ii) Date of birth / Proof of age.
- (iii) Educational Qualification (all mark sheets and certificates).
- (iv) Experience Certificate/s.

The last date for receipt of duly filled in online applications is 22.02.2024. Applications submitted through on line before the due date will be considered for further evaluation.

The Institute reserves the right to restrict the number of candidates for interview to reasonable limit on the basis of qualifications and experience as per the minimum prescribed in the advertisement. Mere fulfilling the essential and desirable qualifications will not entitle an applicant to be eligible for interview / selection. The Institute reserves the right not to fill the post herein advertised. Canvassing in any form shall disqualify the candidate.

The details of shortlisted candidates will be displayed on CDFD website and no individual correspondence shall be sent in this regard. Please keep watching the institute website www.cdfd.org.in for updates.

Sd/-

प्रमुख- प्रशासन

Head – Administration

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CDFD

APPLICATION FORM

(To be filled in by the candidate in his / her own hand writing)

1. Post Applied for : _____	<div style="border: 1px solid black; width: 100px; height: 100px; margin: 0 auto; text-align: center; line-height: 100px;">Photo</div>
2. Name: _____ (IN BLOCK LETTERS) (As per SSC / CBSE / ICSE)	
3. Father's / Husband's Name: _____	
4. Date of Birth (Date / Month / Year): _____	
5. Nationality : _____	6. Religion : _____
7. Sex : _____ Male <input type="checkbox"/> Female <input type="checkbox"/> Other <input type="checkbox"/>	
8. Address for Correspondence _____ _____ _____	Permanent Address _____ _____ _____
Mobile No. _____	Mobile No. _____
E-mail ID _____	Skype ID : _____
9. Have you been convicted by a Court of Law? Yes / No Is there any legal case filed against you in a Court of Law? If yes, provide details: _____	
10. Are you related to anybody at present employed in CDFD/DBT? Yes/No If yes, give the name of employee and nature of relationship: (i.e., parent, child, sibling, cousin, uncle, aunt, nephew or niece, of self or of spouse) _____	

11. Educational Qualifications:

Level	Name of the Exam passed	Year of passing	College / University / Board	Subject (s)	Division & % marks or CGPA
Matriculation/SSC					
Intermediate					
Bachelor's Degree					
Post Graduate Degree					
Ph.D					
Any other diploma certificate etc. 1. 2. 3. 4.					

12. Employment / other Experience (Starting from current employment): Attach separate sheets, if required;

Date		Employer	Position held	Nature of Duties
From	To			

13. Names of reference with full addresses / telephone no.

Sl. No.	Name	Address	Email / Phone
1.			
2.			

14. Time required for joining if selected:

DECLARATION

I hereby declare that the entries in this form and the additional particulars, if any, furnished herewith are true to the best of my knowledge and belief.

Signature of Candidate